



WP4.L - Forum participation Guidelines

Dear partners,

In order to participate in the Stay@School forum please follow these guidelines.

1. Each one of you will receive or have already received an e-mail like the following. In order to activate your account, please click on the link.

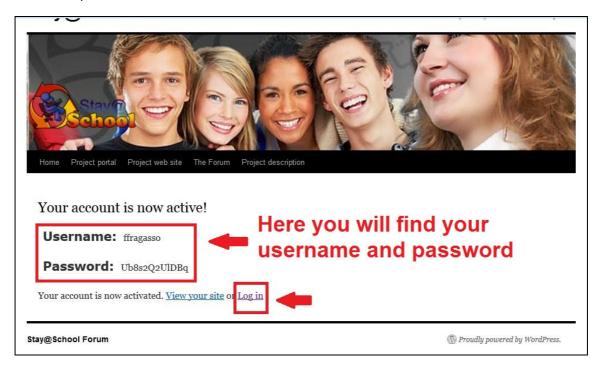






Project Number: 2011-1-IT1-LEO05-01961 CUP: G32F11000680006

2. Once you activate your account you will be given a username and a password. In order to log in, please click on the link.





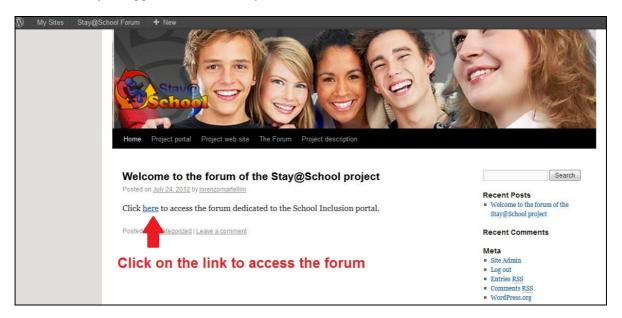
3. Insert your username and password, and then click on "log in"



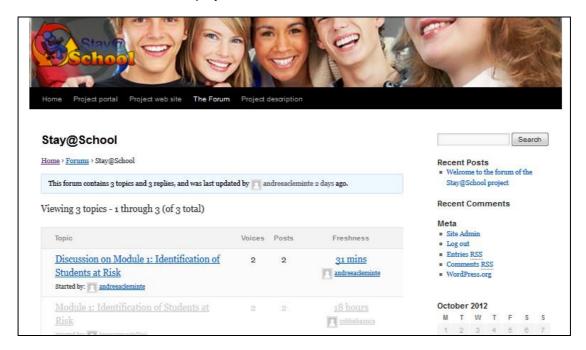


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4. Once you logged in, click on the provided link to access the forum.



5. You will now visualize the project forum.







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6. If you wish to comment on some topic, click on the topic link.



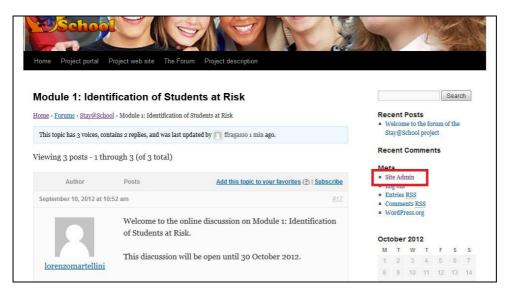
7. Then insert your comments and click on submit



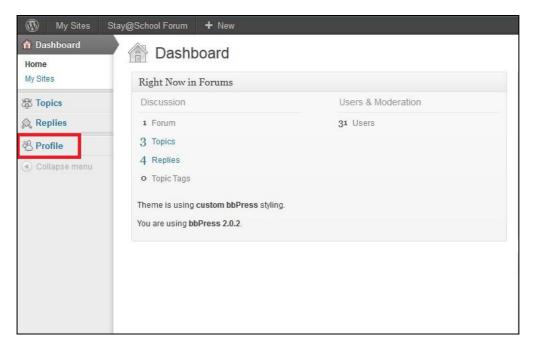




8. If you wish to change your password, click on "site admin" (upper right side of the screen) when you enter the forum.



9. Click then on "Profile" (upper left side of the screen).







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10. You will now visualize your profile. In order to change your password insert the new password in the provided blank field and then press "upload profile".



11. Should you forget your password, click on the provided link at step number 3. You will receive an e-mail with your password.

